

**MINUTES OF THE MEETING OF  
THE BOARD OF TRUSTEES  
Wednesday, February 19, 2014 at 7 PM**

A meeting of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, February 19, 2014 at 7 PM at the Village Hall located at 500 North Country Rd, St. James, NY 11780. Those present were the following members Mayor Natale J. Tartamella, Deputy Mayor Heiko H. Folkerts, Trustees Douglas A. Dahlgard and Daniel W. White. Also in attendance Village Clerk Margaret O'Keefe, Village Treasurer Patricia Mulderig, and Village Attorney Anthony B. Tohill. Not in attendance this evening Trustee Judith C. Ogden.

Pledge of Allegiance.

**1. Mayor – Natale Tartamella:**

- **Minutes of January 15, 2014 7 PM** meeting of the Board of Trustees were presented. Discussion ensued. It was, upon motion by Trustee Dahlgard, second by Trustee White and unanimously adopted: **RESOLUTION #147-13 RESOLVED**, to adopt the minutes of the above referenced meeting as presented.

**2. Legal – Anthony B. Tohill, Village Attorney:**

- No new matters.

**3. Financials – Patricia Mulderig, Treasurer:**

- Report submitted to the Board.
- It was, upon motion by Trustee Dahlgard, second by Trustee White, and unanimously adopted: **Resolution #148-13 RESOLVED**, to approve the modifications to the 2013/2014 budget in the amount of \$90,117.53 as noted below:

		BUDGET FY/E	BUDGET ADJUSTMENT	MODIFIED BUDGET
		2/28/2014	2/28/2013	2/28/2013
A1255	CLERK FEES	(691.87)	(22.04)	(713.91)
A1520	POLICE GRANTS AND FEES	0.00	(6,456.60)	(6,456.60)
A1560	BUILDING PERMITS	(30,000.00)	(7,504.25)	(37,504.25)
A2110	ZONING FEES	0.00	(2,000.00)	(2,000.00)
A1110.5	JUSTICE TRAVEL	0.00	856.82	856.82
A1325.22	TREASURER OFFICE SUPPLIES	1,334.60	925.50	2,260.10
A1325.4	TREASURER - SOFTWARE	4,000.00	576.62	4,576.62
A1440.41	ENGINEER - GENERAL	10,051.25	1,988.75	12,040.00
A5110.11	STREET MAINT - OVERTIME	1,666.45	3,707.24	5,373.69
A5110.21	STREET MAINT - REPAIRS	27,647.17	1,962.49	29,609.66
A5110.11	STREET MAINT - OVERTIME	0.00	1,666.45	1,666.45
A5142.42	SNOW REMOVAL - MATERIALS	30,000.00	9,622.80	39,622.80
A5142.44	SNOW REMOVAL - CONTRACTED SERVICES	5,440.50	11,173.50	16,614.00
A8050.0	GRANT WRITER	2,905.50	107.50	3,013.00
A9050.8	UNEMPLOYMENT INSURANCE	5,000.00	1,353.67	6,353.67
A1990	CONTINGENCY	32,763.93	(17,958.45)	14,805.48
		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		<u>90,117.53</u>	<u>(0.00)</u>	<u>90,117.53</u>

- It was, upon motion by Trustee White, second by Trustee Dahlgard and unanimously adopted: **RESOLUTION #149-03 RESOLVED**, the village treasurer is hereby authorized and directed to release payment not to exceed \$26,950.00 to satisfy highway bond payment and interest in accordance with resolution #158-09 adopted January 20, 2010 authorizing the acquisition of a highway vehicle.
- Abstract report submitted to the Board. It was, upon motion by Trustee Dahlgard, second by Trustee Folkerts and unanimously adopted: **RESOLUTION #150-03 RESOLVED**, to adopt Abstracts #126660 through and including #126668 to be paid from the General Fund in the amount of \$63,001.74.

#### 4. Mayor – Natale Tartamella:

- On Tuesday, February 18, 2014, a drawing for ballot placement for the village's General Election was held. It was, upon motion by Trustee Dahlgard, second by Trustee Folkerts and unanimously adopted:

**RESOLUTION #151-03**

**RESOLVED**, to approve of the sample ballot to be used for the General Election to be held on Tuesday, March 18, 2014 said sample shall be affixed to the official minutes.

- It was, upon motion by Trustee Dahlgard, second by Trustee White and unanimously adopted:  
**RESOLUTION #152-13**  
**WHEREAS**, on December 10, 2013 William Anderson of 38 Hitherbrook Rd., submitted fees in the amount of \$400 (ck# 004789) for filing fee and \$2,000.00(ck#004788) Trust & Agency fees to the planning board, and  
**WHEREAS**, said checks have been deposited by the village, and  
**WHEREAS**, planning board review for the project is not required,  
**NOW THEREFORE BE IT RESOLVED**, the village treasurer is hereby authorized and directed to return the \$400 for filing fee and \$2000 Trust & Agency fees to William Anderson, 38 Hitherbrook Rd., St. James, NY.

#### 5. Highway Department- J. Ted Naughton, Commissioner:

- Trustee White and Justice Fishkin applauded the efforts of the highway department during this winter's many storms.
- Discussion regarding potholes, vehicle maintenance and radio installation.
- Discussion regarding Mr. S. O'Brien's inquiry regarding the tree stumps on the corner of Saneck Dr. The Highway Department and Board of Trustees will investigate the removal of said stumps and installation of split rail fencing when weather permits.
- It was, upon motion by Trustee Dahlgard, second by Trustee White and unanimously adopted:  
**RESOLUTION #153-13**  
**WHEREAS**, the village highway department is often called upon to perform emergency task outside of normal work hours, and  
**WHEREAS**, highway employees work hours are calculated by punching a time card,  
**BE IT RESOLVED**, that any highway employee who is called to perform emergency work duties will be compensated a minimum of 2 hours pay at a rate of time and one-half.
- Trustee White proposed that the highway department's purchasing budget include a clothing allowance of \$200.00 per employee. Approved items of work boots and safety clothing. Items to be purchased in accordance with the procurement policy.

#### 6. Planning Board – Harlan J. Fischer, Chair:

- No activity with currently open applications.

#### 7. Mayor – Natale Tartamella:

- The JCC has informed the Trustees of a vacancy and nominated Stacey Gargiulo. It was upon motion by Trustee Dahlgard, second by Trustee Folkerts and unanimously adopted:

**RESOLUTION #154-13**

**RESOLVED**, the Board of Trustees does hereby appoint Ms. Stacey Gargiulo for a term to expire 2015.

#### 8. Justice Court –Hon. Ellen D. Fishkin:

- The Justice Court has successful applied for a grant from the Justice Courts Assistance Program. Discussion ensued regarding the depository for said funds.

#### 9. Mayor – Natale Tartamella:

- Mrs. A. Goldstein's correspondence regarding traffic on Harbor Hill Rd. is to be forwarded to the Chief of Police.

- It was, upon motion by Trustee White, second by Trustee Dahlgard, and unanimously adopted to move out of executive session. No action taken. It was, upon motion by Trustee White, second by Trustee Dahlgard and unanimously adopted to move back to public session.
- Justice Fishkin requested it be noted that she agreed to apply to JCAP for the 2014 grant funds with the proviso that the funds be held by the court.
- It was, upon motion by Trustee Dahlgard, second by Trustee White and unanimously adopted:  
**RESOLUTION #155-13**  
**RESOLVED**, to accept the settlement check from US Specialty Insurance for the damaged sustained by the highway department's 2009 Ford F350. Said check is in the amount of \$3,080.
- It was upon motion by Trustee Dahlgard, second by Trustee Folkerts and unanimously adopted:  
**RESOLUTION #156-13**  
**RESOLVED**, the village clerk is hereby authorized and directed to transfer a visual image of Sherrewogue to Ward Melville Heritage Association with the proviso that there be no expense to the village.

There being no other matters to be brought before the Board; it was, upon motion by Trustee Folkerts, second by Trustee White and unanimously adopted to adjourn the meeting at 8:55 PM.

Respectfully Submitted,

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Margaret O'Keefe  
Village Clerk